

*****Please Note: This a sample resume however, there are many templates currently available through resources such as Microsoft Word and www.Canva.com that can also be useful when completing your own resume*****

Susan S. Student
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ACADEMICS

Cypress Bay High School – Anticipated Graduation Date: June 2022
Class Rank: **111** out of **954**
GPA: 4.27 (weighted)
SAT/ACT: 1400
Subject Tests: Optional

EXTRACURRICULAR INVOLVEMENT- (Be sure to include a brief description of what your roles/responsibilities were within the organizations. Always start your description with a verb, e.g. “facilitated... supervised... organized...”)

2021-present **Vice-President** (2021-present) **Treasurer** (2020-2021) **Member** (2019-2020), Psychology Honor Society (5hrs./wk)

2021-present **Member**, Mu Alpha Theta (2 hrs./wk)

2021-present **President** (2021-present) **Vice-President** (2020-2021) **Member** (2019-2020), Students Against Destructive Decisions (SADD) (5 hrs./wk)

2021-present **President** (2021-present) **Vice-President** (2020-2021) **Member** (2019-2020), Drug Free Youth in Town (DFYit) (8 hrs./wk)

2020-2021 **Member**, Parent Teacher Student Association (PTSA) (2hrs./month)

2020-2021 **Member**, National Honor Society (10 hours/month)

2020-2021 **Vice-President** (2020-2021) **Member** (2019-2020), English Honor Society (3 hrs./wk)

2019-2020 **Student Representative**, Student Government Association (2 hrs./month)

2019-2020 **Member**, National Forensics Honor Society (9 hrs./month)

2017-2019 **Competitive Dancer**, Kelly’s School of Dance (15 hrs./wk)

AWARDS (Only include awards from the summer before 9th grade to the present date)

2021 **Featured in Weston Lifestyle Magazine as an “Extraordinary Student”**

- 2021 **Weston Rotary Scholarship Recipient**
- 2021 **Lombardi & Stamps Scholarship Nominee**
- 2020 **AP National Scholar**, CollegeBoard AP
- 2019 **Academic Excellence Award – Top 5 Student**, Cypress Bay High School
- 2019-2020 **PTSA Lightning Award of Excellence**, Cypress Bay High School
- 2019 **AP Scholar with Distinction**, CollegeBoard AP
- 2019 **Wellesley College Book Award**
- 2019 **Certificate of Recognition**, Congressional Student Leadership Conference
- 2019 **Scholastic Achievement Award**, Delta Sigma Theta Sorority, Inc.
- 2019, 2017 **High Merit and chosen for publication** (Poetry), Creative Communication
- 2017 **Outstanding Member Award**, DFYit, Cypress Bay High School
- 2017 **1st Place** - Personal Narrative, Cypress Bay Literary Fair
- 2017 **Featured in Literary Magazine** (Poem and short story), Cypress Bay High School
- 2017 **Academic Recognition – AP Human Geography**, Cypress Bay High School
- 2017 **Featured in Art Fair (Outstanding 3D Art)**, Cypress Bay High School
- 2017 **Academic Recognition – Biology Honors**, Cypress Bay High School
- 2017 **Degree of Merit**, National Forensic League
- 2017 **Class of 2016 Shirt Design Winner**, Cypress Bay High School

COMMUNITY SERVICE *(Be sure to include a brief description of what your roles/responsibilities were within the organizations you volunteered for. Always start your description with a verb, e.g. “mentored... tutored... organized...”)*

- 2021-present **National Honor Society, Cypress Bay High School** – Participate in the ALS and Diabetes walks and in Relay for Life. I also help run pet supply, school supply, and canned-food drives (40hrs/yr).
- 2021-present **Y Volunteer**, YMCA of Weston – Volunteer at city functions like parades and festivals (75+hrs).
- 2021-present **Front Desk Volunteer/Food Cart**, Cleveland Clinic Hospital, Florida (8hrs/wk).
- 2021-present **English Honor Society, Cypress Bay High School** – Read to 2nd graders once per month after school (20 hrs).

- 2021-present **Tutor**, Mu Alpha Theta, Cypress Bay High School – Tutor students in mathematics for free after school (30hrs/yr).
- 2020-2021 **SADD, Cypress Bay High School** – Participate in this non-profit organization to promote drug-free awareness through seminars and character-building exercises (400+ hrs).
- 2020-2021 **Teacher Aid**, Falcon Cove Middle School (30+ hrs).

EMPLOYMENT

- June 2021 UF YELS Program
- 2020-present **Tutor** (all subjects/grade levels), You Ask, We Tutor! www.youaskwetutor.com
- Sept 2019-Nov 2019 **Intern**, Rick Scott Gubernatorial Campaign
- June 2018–August 2018 **Intern**, Sheridan Healthcorp, Credentialing Department

SKILLS

Proficient in Spanish and Portuguese. Web Site Designer. Microsoft Certified.

<u>AP/AICE CLASSES</u>		
AP Psychology – 5		2020-21
AP European History – 5		AP U.S. Government
AP U.S. History – 5		AP Microeconomics
AP English Language – 4		AP Macroeconomics
AICE Psychology – A		
AICE General Paper -- B		